

Policy Number P-2026-05-01	Title Community Partnership Program Policy	
Adopted May 4, 2026	Adopted by Village Council	# of Pages 6

Vision:

To build a strong, connected, and inclusive community through collaborative partnerships between local government, residents, businesses and other stakeholders — guided by trust, open communication, and mutual cooperation.

Program Mission:

1. **Foster Collaboration:** Promote shared goals and collective action to address community needs.
2. **Build Trust:** Create transparent processes and equitable opportunities for all partners.
3. **Encourage Communication:** Facilitate regular dialogue between the government and community stakeholders.
4. **Enhance Cooperation:** Support joint projects and initiatives that benefit the local area.
5. **Enable Access to Funding:**
 - Priority consideration on key initiatives such as Capital Improvement Plan rankings and/or other state and federal grant funding sources identified by the Village of Marvin, such as stream restoration and debris removal, sidewalk projects connecting to schools, safe street initiatives aimed at reducing traffic and enhancing pedestrian safety and expanded recreational opportunities; and
 - Prioritized consideration for pilot project opportunities; and
 - Access to the Collaborative Project Fund for qualified partnership projects.

Program Goals:

- **Strengthening Community Bonds:** Build inclusive and lasting relationships between residents, HOAs, local businesses, nonprofits, and government through structured, ongoing collaboration.
- **Promoting Cost-Effective Solutions:** Develop shared projects that reduce the financial burden on individual HOAs and taxpayers by leveraging pooled resources, partnerships, and grant funding.
- **Increasing Access to Grant Funding:** Prioritize and empower local projects by offering micro-grants through the Collaborative Project Fund and by advocating for additional funding aligned with Marvin’s strategic priorities.
- **Enhancing Local Quality of Life:** Support projects that improve safety, connectivity, environmental resilience, youth engagement, and recreation, tailored to the unique needs of Marvin neighborhoods.
- **Advancing Transparent and Inclusive Governance:** Encourage open dialogue and inclusive planning by creating a Partnership Committee composed of Certified Trust Partners and Village leadership.
- **Encouraging Equitable Participation:** Provide meaningful opportunities for engagement to both organized HOAs and unincorporated neighborhoods, ensuring all voices have a path to participate in community development.

Policy Number P-2026-05-01	Title Community Partnership Program Policy	
Adopted May 4, 2026	Adopted by Village Council	# of Pages 6

- **Fostering Innovation Through Collaboration:** Inspire creative and scalable solutions to local challenges by facilitating cross-sector partnerships and shared leadership among Marvin stakeholders.
- **Promoting Accountability and Results:** Ensure projects funded through the program demonstrate measurable impact, shared responsibility, and long-term community value.

Program Components:

Partnership Committee consisting of Certified Trust Partners, Village of Marvin staff, elected and appointed representatives.

Functions:

- Meet quarterly to discuss community issues including:
 - Identify potential collaboration ideas.
 - Provide input on partnership ideas & outside grant funding opportunities (as known).
 - Identify needs and availability of resources that benefit community needs.
- Serve as a liaison between the community and government, facilitating trust building strategies.
- Serve to promote effective communication and outreach and to produce collaborative leadership development for the residents of Marvin and partnering communities.

Collaborative Project Fund (CPF)

A micro-grant (\$250–\$2,500) to support joint initiatives between the local government and eligible community trust partners. All funding opportunities is contingent on availability of funds and subject to approval as part of the Village’s annual budget process. Funding levels may vary year to year, and submission of a request does not guarantee approval or award.

Priority Areas:

- Public safety & wellness (e.g., traffic calming, digital radar signage, etc.).
- Environmental sustainability (e.g., butterfly gardens, stream clean-up, etc.).
- Community education.
- Historical preservation.
- Youth development or Senior Citizen care.
- Neighborhood revitalization/beautification (i.e., within a community thoroughfare).

Eligibility:

- Must be within the Marvin corporate limits (or non-profits that serve residents).
- Must be an entire HOA (active or inactive), a group of homes (e.g. subdivision without an HOA), a commercial development, or a non-profit.
- Must comply with the Village of Marvin Outside Funding Policy.

Policy Number P-2026-05-01	Title Community Partnership Program Policy	
Adopted May 4, 2026	Adopted by Village Council	# of Pages 6

- Must be a registered community organization by:
 - Submitting the attached **Community Trust Pledge (Appendix A)** and **Letter of Request (Appendix B)**, demonstrating a willingness to be a collaborative partner with the Village of Marvin. For areas not included in an active HOA, each property owner within the proposed area will sign.
 - Submitting HOA by-laws and CCRs (if applicable).

Please Note: The Village of Marvin does not review, interpret, enforce, or verify compliance with any community’s Covenants, Conditions, and Restrictions (CCRs), bylaws, or other governing documents. Submission of these documents is solely for the purpose of verifying organizational structure and eligibility for participation in the Community Partnership Program. It is the responsibility of the applying community or organization to ensure that any proposed projects or partnerships are aligned with their own governing documents.

Evaluation & Accountability:

The Village of Marvin Community Partnership Program is committed to ensuring that all partnerships, projects, and funding decisions are transparent, result-driven, and aligned with the Village’s vision of collaboration, trust, and community impact. Evaluation and accountability will be guided by a final report submitted to the Council on project completion. The final report should include the following:

- Financial impact, such as reduction in HOA fees or tax allocation related to funded projects or financial reinvestment back into the community (if measurable).
- Community impact, such as the estimated number of people benefiting from the project or environmental impact analysis/results.
- Youth/Community engagement outcomes (e.g. program participation, usage rates).
- Tangible improvements to quality of life:
 - Number of new/improved community amenities (e.g. sidewalks, parks, trails).
 - Traffic and pedestrian safety enhancements implemented.

Transparency:

All funding applications and decisions on partner-led initiatives supported by the Village and total grant funding distributed will be publicly posted on the Village’s website.

Timeline:

- Applications open on June 1st.
- Deadline to apply for funding is August 1st.
- Applicants present at the September Regular Council Meeting.
- Projects must be completed by May 1st of that fiscal year.
- Impact/Financial reports are due by May 30th of that fiscal year.

Policy Number P-2026-05-01	Title Community Partnership Program Policy	
Adopted May 4, 2026	Adopted by Village Council	# of Pages 6

Appendix A:
Village of Marvin Community Partnership Program - Community Trust Pledge

As a committed partner in the Village of Marvin’s Community Partnership Program, I/we pledge to uphold the following principles in all collaborative efforts:

- **Communication & Transparency:** I/we will engage in open, consistent, and honest communication with all stakeholders, ensuring transparency in goals, actions, and outcomes.
- **Inclusive Decision-Making:** I/we will actively include diverse voices and perspectives in the planning and decision-making process, valuing equity, representation, and mutual respect.
- **Respectful & Honest Collaboration:** I/we will work with integrity, treat all partners with dignity, and foster an environment where differences are addressed constructively and with empathy.
- **Shared Responsibility & Outcomes:** I/we will share ownership of both the work and the results, holding ourselves accountable for delivering positive, measurable outcomes that benefit the community.

By signing this pledge, I/we affirm our commitment to building trust, strengthening collaboration, and creating lasting impact for the Village of Marvin.

Signature: _____
Print: _____
Organization: _____
Date: _____

Policy Number P-2026-05-01	Title Community Partnership Program Policy	
Adopted May 4, 2026	Adopted by Village Council	# of Pages 6

Appendix B:
Village of Marvin Community Partnership Program – Letter of Request Form

Section 1: Community Information

Entity Name: _____

Type of Entity: Active HOA Inactive HOA Unincorporated Neighborhood
 Commercial Development Other Non-Profit

Physical Address: _____

Contact Name: _____

Title/Role: _____

Phone: _____

Email: _____

Number of Homes / Units (if a Community): _____

Section 2: Statement of Request

We, the undersigned, respectfully request consideration for designation as a **Certified Trust Partner** under the Village of Marvin’s Community Partnership Program. We seek to:

- Join the Partnership Committee and contribute to ongoing collaboration.
- Participate in future pilot project opportunities.
- Access grant opportunities through the Collaborative Project Fund.
- Promote inclusive community engagement and improvement.
- Install an official Village of Marvin Partner Community sign at entrances.

Please find enclosed our signed **Community Trust Pledge** as a demonstration of our commitment to open communication, shared responsibility, and collaborative development in Marvin.

Section 3: Program Alignment (Check all that apply)

Our community intends to partner with the Village of Marvin to pursue projects that align with the following goals:

- Public Safety & Wellness
- Environmental/Stream clean up
- Youth Development or Senior Care
- Revitalization/Beautification
- Pedestrian & Traffic Safety Improvements
- Connectivity (e.g., trails, sidewalks to schools)
- Recreation Expansion
- Community Education

Policy Number P-2026-05-01	Title Community Partnership Program Policy	
Adopted May 4, 2026	Adopted by Village Council	# of Pages 6

Briefly describe any current ideas or areas of need your community is interested in addressing:

Section 4: Required Documentation Checklist

- Signed Community Trust Pledge
- HOA By-Laws and Covenants/CCRs (if applicable)
 - Please Note:** The Village of Marvin does not review, interpret, enforce, or verify compliance with any community’s Covenants, Conditions, and Restrictions (CCRs), bylaws, or other governing documents. Submission of these documents is solely for the purpose of verifying organizational structure and eligibility for participation in the Community Partnership Program. It is the responsibility of the applying community or organization to ensure that any proposed projects or partnerships are aligned with their own governing documents.
- Signatures from all property owners within the proposed partnership area (for non-HOA communities)
- Non-Profit or Tax-Exempt Documentation (Tax ID# and 990)
- List of Board of Directors
- Grant Funding Application (if requesting funds, if applicable per Village instructions)

Section 5: Signature & Acknowledgment

By signing below, I/we affirm that the information provided is accurate to the best of our knowledge and agree to engage in good faith as a collaborative partner with the Village of Marvin.

Signature: _____

Print: _____

Organization: _____

Date: _____

Please submit your completed request to the Village Clerk by email with the following subject line: “Village of Marvin Community Partnership Program”